



EXECUTIVE SUMMARY

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with Dance South Florida LLC to provide educational entertainment services for the Student Life Fall 2024 events. Fiscal Impact: Estimated \$7,650.00

Presenter(s): Janice Stubbs, Vice President of Student Services

What is the purpose of this contract and why is it needed? Student Life Baila events significantly enhance our college community. These cultural exchanges foster a deeper appreciation for diversity and global perspectives, while enabling students to cultivate essential social skills such as teamwork and communication, which are crucial for academic and professional success. Engaging in cultural dance helps students connect with their heritage, fostering a sense of belonging and cultural pride essential for identity formation and a positive campus climate. Additionally, these events provide creative expression and stress relief, promoting students' mental and emotional well-being. By embracing cultural events, our college supports the overall development of our students, preparing them to thrive in global society.

What procurement process or bid waiver was used and why? Small purchase per College Procedure A6Hx2-6.34 for the procurement process for items under \$10K. \$0.00 to \$10,000: There are no formal or informal competitive requirements for goods and services acquired by the College at this dollar threshold. The requesting department shall obtain one quote identifying the best value for the required commodity or service. A statement of work (SOW) must be provided if services are requested.

Is this a budgeted expenditure from the budget established at the last June Board of Trustees meeting? Yes, Student Life falls under Student Services which receives Fund2/Student Activities and Service Fees Allocation. This event will be paid for out of the annual allocation for Student Life Programming.

What fund, cost center and line item(s) were used? FD201, CC0507, 64500:Other Services.

Has Broward College used this vendor before for these products or services? Yes, we have used this company in the past.

Was the product or service acceptable in the past? Yes, student surveys have indicated a high level of satisfaction with these events/company.

Was there a return on investment anticipated when entering this contract? Yes, we anticipate a return on investment. Student Life measures ROI through improved student experience, motivation, and community building. While the return on investment may not always be easily quantifiable in monetary terms, the positive impact on student engagement and institutional reputation should be considered valuable outcomes.

Was that return on investment not met, met, or exceeded and how? Based on previous years, the return on investment for the entertainment at the annual student banquet was met. The lively entertainment contributed to increased student engagement, as evidenced by positive feedback and a vibrant atmosphere throughout the event. Attendees expressed satisfaction, and overall impact aligns with our goals of enhancing the student experience and fostering a sense of community.

Does this directly or indirectly feed one of the Social Enterprise tactics and how? This directly feeds into the Social Enterprise Plan: "Increase student retention and completion or Empower Student Development- Provide A Best-In- Class Student Experience".

Did the vendor amend Broward College’s legal terms and conditions [to be answered by the Legal Office] if the College’s standard contract was used and was this acceptable to the Legal Office? The General Counsel's office has reviewed the agreement and any deviation to the College's standard terms has been deemed acceptable.

FISCAL IMPACT:

Description: The fiscal impact will be divided among the three campuses by using the following worktags CC0507, FD201, PG000255, BU010 (Central) BU020 (North) BU030 (South). Central and North will contribute \$2,550.00 each, and South \$2,550.00 towards the overall cost. Estimated total of \$7650.00

08/20/24	CC0507 Student Life	(\$2,550.00)
	North Campus	
08/20/24	CC0507 Student Life	(\$2,550.00)
	South Campus	
08/20/24	CC0507 Student Life	(\$2,550.00)
	Central Campus	
TOTAL:		(\$7,650.00)

Janice Stubbs


Janice Stubbs, Vice President of Student Services

7/8/2024

APPROVAL PATH: 12283 Dance South Florida LLC - Baila Events Fall 2024

 **Workflow**

 Edit View

 Add Work Item









Stage	Reviewer	Description	Due Date	Status	
1	Janice Stubbs	Vice President Review		✔ Completed	
2	Natalia Triana-Aristizabal	Contracts Coordinator		✔ Completed	
3	Zaida Riollano	Procurement Approval		✔ Completed	
4	Rabia Azhar	CFO Review		✔ Completed	
4	Christine Sims	Budget Departmental Review		✔ Completed	
4	Legal Services Review Group	Review and Approval for Form and		✔ Completed	
5	Board Clerk	Agenda Preparation		✔ Completed	
6	District Board of Trustees	Meeting	08/20/24 08:30 AM	🕒 Pending	
7	Electronic Signature(s)	Signatures obtained via DocuSig 		🕒 Pending	
8	Natalia Triana-Aristizabal	Contracts Coordinator		🕒 Pending	



Exhibit A to Purchase Order

Statement of Work

Student Life Baila events significantly enhance our college community. These cultural exchanges foster a deeper appreciation for diversity and global perspectives, while enabling students to cultivate essential social skills such as teamwork and communication, which are crucial for academic and professional success. Engaging in cultural dance helps students connect with their heritage, fostering a sense of belonging and cultural pride essential for identity formation and a positive campus climate. Additionally, these events provide creative expression and stress relief, promoting students' mental and emotional well-being. By embracing cultural events, our college supports the overall development of our students, preparing them to thrive in global society.

Services will be provided for each Broward College main campus as follows:

- South Campus, September 19 & 24 2024, from 12 pm to 2 pm at the campus designated area.
- North Campus, September 17 & 25, 2024 from 12 pm to 2 pm at the campus designated area.
- Central Campus, September 18 & 26, 2024 from 12 pm to 2 pm at the campus designated area.

Obligations of Dance South Florida:

Dance South Florida agrees with Broward College at all times during the term of this Agreement:

- a. Conduct business dutifully and in good faith and not perform any act which would or might reflect adversely upon Broward College or the, including the integrity or goodwill of Broward College.
- b. Provide a Service for each Broward College main campus (North, Central, and South) on September 18 & 26, for Central, September 17 & 25, North, and September 19 & 24, 2024, South, from 12 pm-2 pm at each campus's designated area. (Dates are subject to change)
- c. There will be no commercial auto use on BC property.
- d. Dance South Florida are responsible for all liability, attendance, set-up, and break-down of vendors for the Baila event.
- e. All areas must be returned to same conditions prior vendors leaving campus each after the event.



Support Commitment:

In order to ensure the success of the efforts initiated by Dance South Florida on behalf of Broward College, Broward College agrees to provide the following support in a timely manner including but not limited to:

- a. Access to designated areas on campus.
 1. North Campus – Bldg.46 Breezeway/Lawn
 2. Central Campus- Bldg.19 Patio/Lawn
 3. South Campus – Bldg.68 Breezeway/Lawn

- b. Administrative support as needed.

Compensation:

Compensation in the amount of \$7,650.00 (split as \$2,550.00 per campus) shall be paid by Broward College to Dance South Florida, LLC under the terms of this agreement.



Dance South Florida, LLC
 11867 SW 7th Street
 Pembroke Pines, FL 33025 US
 +18883262315
 www.dancesouthflorida.com

BILL TO

Broward College
 1000 Coconut Creek Boulevard
 Coconut Creek, FL 33066

2931

DATE 06/05/2024 TERMS Due on receipt

DUE DATE 09/24/2024

DESCRIPTION	QTY	RATE	AMOUNT
<p>Entertainment September 24, 2024 - DANCE PACKAGE FOR "HISPANIC HERITAGE" EVENT - 3 Consecutive Day Event</p> <p>Locations: 7200 Pines Boulevard, Pembroke Pines, Florida, 33024 South Pembroke Pines Building 68 Breezeway</p> <p>Performance Time Block: 12:30pm - 1:30pm per day</p> <p>Description: Cuban Salsa Dancers: Qty. 2 - 1 x 15 minute set of 1 Cuban Salsa Dance Performance + crowd interaction. Puerto Rican Dancers: Qty. 2 - 1 x 15 minute set of 1 Reggeaton Dance Performance + crowd interaction. Dominican Dancers: Qty. 2 - 1 x 15 minute set of 1 Bachata Dance Performance + crowd interaction.</p> <p>Length: 1 hour</p> <p>Qty. 6 - 3 Females / 3 Males</p> <p>-Package Price: Total split between 3 -days</p>	6	275.00	1,650.00

-Performers must start within 15 minutes of start time as stated on page 1. Overtime must be approved by authorized personnel and charges will incur after the end of event time agreed on page one (1) and will be charged in 1/2 hour increments at \$75 dollars per performer and will be billed to the client separately.-Force Majeure / Weather

Clause: PRODUCER cannot amend the day or time of show due to any weather condition unless there is a 48-hour notice. This includes unusual weather patterns, heavy rain, lightning or thunder conditions, flooding, or natural disasters. Any cancellation occurring within 48 hours or less of performance date, full contracted amount is due.- Client may not terminate/cancel any services for convenience or for any other reason on-site of the day-of-event.If the client cancels services early, the client will not be entitled to a refund on deposit or balance.-Hold Harmless: Client agrees that Dance South Florida shall not be held liable and fully defend, inde

TOTAL DUE	\$1,650.00
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2932

DATE 06/05/2024 TERMS Due on receipt

DUE DATE 09/25/2024

DESCRIPTION	QTY	RATE	AMOUNT
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Entertainment

September 25, 2024 - DANCE PACKAGE FOR
"HISPANIC HERITAGE" EVENT - 3 Consecutive Day
Event

6

275.00

1,650.00

Locations:

North Campus z 1000 Coconut Creek Boulevard,
Coconut Creek, Florida, 33066x
North campus Coconut Creek Building 46 Student life
Courtyard

Performance Time Block: 12:30pm - 1:30pm per day

Description:

Cuban Salsa Dancers: Qty. 2 - 1 (15 minute set of 1
Cuban Salsa Dance Performance + crowd interaction.
Puerto Rican Dancers: Qty. 2 - 1 (15 minute set of 1
Reggeaton Dance Performance + crowd interaction.
Dominican Dancers: Qty. 2 - 1 (15 minute set of 1
Bachata Dance Performance + crowd interaction.

Length: 1 hour

Qty. 6 - 3 Females / 3 Males

-Package Price: Total split between 3 -days

-Performers must start within 15 minutes of start time as
stated on page 1. Overtime must be approved by
authori) ed personnel and charges will incur after the end
of event time agreed on page one z1x and will be charged

in 1/2 hour increments at \$75 dollars per performer and will be billed to the client separately.-Force Majeure / Weather Clause: PRODUCER cannot amend the day or time of show due to any weather condition unless there is a 48-hour notice. This includes unusual weather patterns, heavy rain, lightning or thunder conditions, flooding, or natural disasters. Any cancellation occurring within 48 hours or less of performance date, full contracted amount is due.- Client may not terminate/cancel any services for convenience or for any other reason on-site of the day-of-event.If the client cancels services early, the client will not be entitled to a refund on deposit or balance.-Hold Harmless: Client agrees that Dance South Florida shall not be held liable and fully defend, inde

TOTAL DUE	\$1,650.00
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DATE 06/05/2024 TERMS Due on receipt

DUE DATE 09/26/2024

DESCRIPTION	QTY	RATE	AMOUNT
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Entertainment September 26, 2022 - DANCE PACKAGE FOR "HISPANIC HERITAGE" EVENT - 3 Consecutive Day Event	6	275.00	1,650.00
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Locations:

Central Campus z3501 S.W. Davie Road Davie, FL
 33314x
 Central Campus Davie Building 19 Student life patio

Performance Time Block: 12:30pm - 1:30pm per day

Description:

Cuban Salsa Dancers: Qty. 2 - 1 (15 minute set of 1
 Cuban Salsa Dance Performance + crowd interaction.
 Puerto Rican Dancers: Qty. 2 - 1 (15 minute set of 1
 Reggeaton Dance Performance + crowd interaction.
 Dominican Dancers: Qty. 2 - 1 (15 minute set of 1
 Bachata Dance Performance + crowd interaction.

Length: 1 hour

Qty. 6 - 3 Females / 3 Males

-Package Price: Total split between 3 -days

-Performers must start within 15 minutes of start time as
 stated on page 1. Overtime must be approved by
 authori) ed personnel and charges will incur after the end
 of event time agreed on page one z1x and will be charged
 in 1/2 hour increments at \$75 dollars per performer and will

be billed to the client separately.-Force Majeure / Weather Clause: PRODUCER cannot amend the day or time of show due to any weather condition unless there is a 48-hour notice. This includes unusual weather patterns, heavy rain, lightning or thunder conditions, flooding, or natural disasters. Any cancellation occurring within 48 hours or less of performance date, full contracted amount is due.- Client may not terminate/cancel any services for convenience or for any other reason on-site of the day-of-event.If the client cancels services early, the client will not be entitled to a refund on deposit or balance.-Hold Harmless: Client agrees that Dance South Florida shall not be held liable and fully defend, inde

TOTAL DUE

\$1,650.00



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2936

DATE 06/05/2024 TERMS Due on receipt

DUE DATE 09/19/2024

DESCRIPTION	QTY	RATE	AMOUNT
Entertainment September 19, 2024 - Mariachis for Public Event - 3 Consecutive Day Event Locations: 7200 Pines Boulevard, Pembroke Pines, Florida, 33024 South Pembroke Pines Building 68 Breezeway Performance Time: 12:30pm per day Description: 1 x 50 minute set each day (13 songs) of live Mariachi Musicians for University Event. Includes costumes in stock only. Client to provide power near performance area. Length: 50 minutes Qty. 4 -Package Price: Total split between 3 -days	4	225.00	900.00

-Performers must start within 15 minutes of start time as stated on page 1. Overtime must be approved by authorized personnel and charges will incur after the end of event time agreed on page one (1) and will be charged in 1/2 hour increments at \$75 dollars per performer and will be billed to the client separately.-Force Majeure / Weather Clause: PRODUCER cannot amend the day or time of show due to any weather condition unless there is a 48-hour notice. This includes unusual weather patterns, heavy

rain, lightning or thunder conditions, flooding, or natural disasters. Any cancellation occurring within 48 hours or less of performance date, full contracted amount is due.- Client may not terminate/cancel any services for convenience or for any other reason on-site of the day-of-event. If the client cancels services early, the client will not be entitled to a refund on deposit or balance.-Hold Harmless: Client agrees that Dance South Florida shall not be held liable and fully defend, inde

TOTAL DUE

\$900.00



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DAT/ 064054202E T/ RMS Due on receipt

DU/ DAT/ 094174202E

D/ SCRIPTON	QTY	RAT/	AMOUNT
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/ ntertainment September 17, 202E - Mariachis for Public / vent - 3 Consecutive Day / vent	E	225.00	900.00
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Locations:

North Campus z 1000 Coconut Creek Boulevard,
 Coconut Creek, Florida, 33066x
 North campus Coconut Creek Building E6 Student life
 Courtyard

Performance Time: 12:30pm per day

Description:

1 (50 minute set each day z 13 songs xof live Mariachi
 Musicians for University / vent.
 Includes costumes in stock only. Client to provide power
 near the performance area.

Length: 50 minutes

Qty. E

-Package Price: Total split between 3 -days

-Performers must start within 15 minutes of start time as
 stated on page 1. Overtime must be approved by
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 of event time agreed on page one z1xand will be charged
 in 142 hour increments at \$75 dollars per performer and will
 be billed to the client separately.-Force Majeure 4Weather
 Clause: PRODUC/ R cannot amend the day or time of

show due to any weather condition unless there is a E8-hour notice. This includes unusual weather patterns, heavy rain, lightning or thunder conditions, flooding, or natural disasters. Any cancellation occurring within E8 hours or less of performance date, full contracted amount is due.- Client may not terminate~~cancel~~ any services for convenience or for any other reason on-site of the day-of-event.If the client cancels services early, the client will not be entitled to a refund on deposit or balance.-Hold Harmless: Client agrees that Dance South Florida shall not be held liable and fully defend, inde

TOTAL DU/	\$900.00
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DATE 06/05/2024 TERMS Due on receipt

DUE DATE 09/18/2024

DESCRIPTION	QTY	RATE	AMOUNT
Entertainment September 18, 2024 - Mariachis for Public Event - 3 Consecutive Day Event	4	225.00	900.00
Locations: Central Campus z3501 S.W. Davie Road Davie, FL 33314x Central Campus Davie Building 19 Student life patio			
Performance Time: 12:30pm per day			
Description: 1 (50 minute set each day z 13 songs x of live Mariachi Musicians for University Event. Includes costumes in stock only. Client to provide power near performance area.			
Length: 50 minutes			
Qty. 4			
-Package Price: Total split between 3 -days			

-Performers must start within 15 minutes of start time as stated on page 1. Overtime must be approved by authorized personnel and charges will incur after the end of event time agreed on page one z 1x and will be charged in 1/2 hour increments at \$75 dollars per performer and will be billed to the client separately. -Force Majeure / Weather Clause: PRODUCER cannot amend the day or time of show due to any weather condition unless there is a 48-

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TOTAL DUE	\$900.00
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